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**NOTICE FOR INVITING TENDER FOR REPAIR  
AND RENOVATION OF EXTERIOR PART OF  
OFFICE BUILDING AT PARYAWARAN  
PARISAR, ARERA COLONY, BHOPAL-16 (M.P.)**

**ESTIMATED COST : ₹ 5.25 LAC**



**Ref. : MPPCB/MAINT-ERC/10/2014-15  
Date of Tender Submission : 21/11/2014  
Work Completion Limit : 45 Days  
EMD Amount : ₹ 25000.00**

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**Emergency Response Centre  
M.P. Pollution Control Board,  
E-5, Sector, Paryawaran Parisar,  
Arera Colony, Bhopal – 462 016  
India**

**Phone : 0755 - 2469 180  
PBX : 0755 - 2466191  
Fax : 0755 - 2463 742  
E.mail: [ercmppcb@nic.in](mailto:ercmppcb@nic.in)  
Web : [www.ercmp.nic.in](http://www.ercmp.nic.in)**

1. The sealed Tenders are invited by the Member Secretary, M.P. Pollution Control Board, Bhopal, Madhya Pradesh from the eligible and reputed contractors /building construction firms for the repair and renovation of office building located at Paryawaran Parisar, E-5 Sector, Arera Colony, Bhopal – 462016.
2. The details of the work are depicted in Appendix 1 which includes providing and fixing of pressed clay tiles, re-plastering of walls, changing of doors and window panes, providing and laying in cement concrete, wall finishing with best grade primer and paint, brick work, water proofing of roof and side walls, roofing with non-asbestos high impact polypropylene reinforced cement sheets etc.
3. The work completion carries a time limit of 45 days from the issue of work order.
4. The tender document consisting of 'terms & conditions' and tender schedule can be obtained from 22/10/2014 during office hours from the address mentioned at para 8 below on payment of required fee of ₹ 1000.00 (₹ One thousand only) by cash or Demand Draft from any nationalized bank in favour of "Member Secretary, M.P. Pollution Control Board" payable at Bhopal. The bidders can also download the tender documents from the website [www.mppcb.nic.in](http://www.mppcb.nic.in), however a separate demand draft of ₹ 1000/- in favour of Member Secretary, M.P. Pollution Control Board" payable at Bhopal shall have to be enclosed alongwith the technical bid towards the cost of tender document.
5. The tenderer should have completed atleast three work of near similar nature in their name during last three years costing each work not less than the 50% cost of this Project. Copy of documents in support of execution of work, viz. copy of work order, completion certificate etc should essentially be accompanied with the Technical Bid. The tenderer shall also furnish proof of experience, Sales tax/VAT/TIN etc. as applicable.
6. Tenders not accompanied with Earnest Money Deposit and tender document cost in the prescribed manner shall be rejected.
7. The last date of submission of Tender is 21/11/2014 by 1300 hrs. The tender shall be opened on the same day at 1500 hrs.
8. Address : Member Secretary, M.P. Pollution Control Board, Sector E-5, Paryawaran Parisar, Arera Colony, Bhopal – 462016 (M.P.)
9. The Tender issuing authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
10. In case of any dispute, the decision of Chairman, M. P. Pollution Control Board shall be final & binding.

Sd/—

Member Secretary



## INSTRUCTIONS TO THE TENDERERS

### 1.0 GENERAL

Tenderers are advised to acquaint themselves fully with the description of work, scope of services, time schedule and terms and conditions including all the provisions of the Tender Document before preparing and submitting their tender.

### 2.0 SITE PARTICULARS

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to site conditions etc.

### 3.0 SUBMISSION OF TENDER

The tender, complete in all respect, shall be submitted along with Earnest Money as stipulated in the Tender Document. Tenders without Earnest Money Deposit and Tender Document Cost will be out-rightly rejected.

**Tenders shall be submitted in Two sealed envelopes Super scribing as follows :**

#### D) Technical Bid

Name of work :

Tender no. :

Due date & time of opening :

Addressed to : The Member Secretary, M.P. Pollution Control Board, Sector E-5,  
Paryawaran Parisar, Arera Colony, Bhopal – 462016 (M.P.)

From : Name & address of the tenderer

This envelope shall contain the following: -

- i. EMD in the form of Demand Draft drawn on a scheduled/nationalized bank in favour of 'Member Secretary, M.P. Pollution Control Board" payable at Bhopal.
- ii. Tender document cost in the form of Demand Draft of ₹ 1000.00 drawn on a scheduled/nationalized bank in favour of 'Member Secretary, M.P. Pollution Control Board" payable at Bhopal, if the Tender document has been downloaded from the web. (This is not applicable to those bidders who have purchased the Tender Document from office by paying requisite fee of ₹ 1000.00).



- ii. Details of atleast three similar nature of works and minimum value of 50% cost of this Tender work cost, Valid registration with Sales Tax department for Work Contract, Tax/VAT/TIN.

## **II) Price Bid**

This envelope shall contain the following: -

1. The tender document with Prices and amount duly filled by the party against the items Sr. No. 1 to 32 described in the Schedule of quantity in Appendix 1.
2. Tender document should have no conditions (i.e. deviations / assumptions / stipulations / clarifications / comments / any other request) whatsoever. The conditional offers will be rejected.

### **4.0 ABNORMAL RATES**

If it is noticed that the unit rates quoted by the Tenderer for any items are unusually high or unusually low, it will be sufficient cause for rejection of the tender unless the MPPCB is convinced about the reasonableness of the unit rates on scrutiny.

### **5.0 DEVIATIONS TO TENDER CLAUSES**

Tenderers are advised to submit the tender strictly based on the terms and conditions and specification contained in the Tender Documents and not to stipulate any deviations. Conditional tenders are liable to be rejected.

### **6.0 VALIDITY OF OFFER**

Tender submitted by tenderers shall remain valid for acceptance for a minimum period of 120 days from the date of opening of the tenders.

### **7.0 AWARD OF WORK**

The work shall be awarded to the lowest bidder, subject to work experience and fulfillment of Terms & Conditions. The work shall be awarded to the single bidder without splitting it into parts for more than one bidder.

### **8.0 ACCEPTANCE / REJECTION OF TENDER**

- i) The MPPCB does not bind itself to accept the lowest tender and reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
- iii) The MPPCB also reserves the absolute right to reject any or all the tenders at any time solely based on the past unsatisfactory performance by the bidder(s). The decision of MPPCB regarding the same shall be final and conclusive in all respect.



## 9.0 CORRECTIONS

No corrections or overwriting will be entertained in schedule of rates by using correcting fluid. All correction in the schedule of rate should be signed in full.

## 10.0 FIRM RATES

The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account whatsoever. It is provided that the contractor shall not change any of the rates, quoted in the tender till the completion of the work.

Sd/-  
Member Secretary



## TERMS & CONDITIONS OF CONTRACT

### 1. Execution of Agreement:

The Contractor is required to approach the MPPCB for execution of agreement for the said work as per the prescribed proforma to be provided by the MPPCB on a non judicial stamp paper of ₹ 100/- within 07 days from the issue of the letter of award.

### 2. Contract Documents:

The Contractor shall be provided, free of charge, one certified true copy of the Contract Documents and drawings on need basis, which may be issued during the progress of the Works. He shall keep these Documents on the Site in good order.

### 3. Works to be carried out:

The work to be carried out under the Contract shall, except as otherwise provided in these, include all labour, materials, tools, equipment transport and taxes which may be required in preparation of and in full execution and completion of the works.

### 4. Inspection of Site:

The Contractor shall inspect and examine the Site and its surrounding and shall satisfy before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the works, the accommodation required and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this tender.

### 5. Sufficiency of Tender:

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the Works.

### 6. Security Deposit:

Total security deposit shall be 5 % of the accepted tender cost and shall be deposited by the contractor within one month from the start of the work.



